COLUMBIA DENTAL

Welcome to our practice!

Will you please help us by providing us with the following confidential information?

PATIENT INFORMATION:

E-mail Address: _____, Last Name: _____ First Name: _____

Preferred to be called: _____, Street Address: _____

City, State, Zip: _____ Date of Birth: _____

Cell Phone: _____ Work Phone: _____ Home Phone: _____

SS#: _____, Driver's License: _____ Sex: __M ___F__ Occupation: _____

Employer: _____, Address, City State, Zip _____

Emergency Contact Name: _____ Phone # : _____

Spouse's Name: _____ Occupation: _____

Spouse's Address (if different than above): _____, City, State, Zip: _____

Spouse's Employer: _____ Address, City, State, Zip: _____

In the event that we must contact you for scheduling changes, etc, please indicate the best PHONE NUMBER during business hours to phone you:

Phone number: _____, Place_____ Time: _____

How did you hear about our office? Please check: _____Internet ____Patient referral ____Website ____Yellow Pages ___Mailer Other _____

If you were a referral, whom may we thank for their trust in us? _____

INSURANCE INFORMATION:

Primary Insurance Company : _____ Address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Policy Holder Name: _____:Member's ID# _____ Birth date: _____

Group# or Policy # _____

I herby authorize the release of any information to my insurance company or companies, including records of examinations, diagnosis and/or treatment. This release is solely for facilitating the billing and reimbursement directly to Columbia Dental of insurance benefits under which I am entitled. I herby agree that I am financially responsible for all treatment rendered, and understand that complete payment will be made after each treatment, unless other financial arrangements have been previously arranged.

Date: _____ Patient's Signature: _____

CONSENT:

I herby authorize Columbia Dental to take the necessary x-rays, study models, photographs or any other diagnostic aids deemed appropriate by Columbia Dental to make a thorough diagnosis of the patient's needs, lab needs; and for the use of dental education, which may include full face or smile photos. I understand that my dental insurance is a contract between me and the insurance carrier and not between Columbia Dental and my insurance company. I fully understand that it is my financial responsibility only for all dental treatment regardless of insurance coverage.

Patient Signature: _____ Date: _____ Dr. Signature: _____

COLUMBIA DENTAL

HIPAA PRIVACY FORM
Acknowledgement of Receipt of Notice of Privacy Practices

Purpose: This form is used to obtain acknowledgement of receipt of our Notice of Privacy Practices or to document our good faith effort to obtain that acknowledgement.

I, _____, have received a copy/explanation of this office's Notice of Privacy Practices.

_____ (Date}_____
(Signature of Patient and/or Guardian)

(Relationship to Patient) Self or Other: _____

For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- ☐ Individual refused to sign
- ☐ Communications barriers (such as a language barrier) prohibited obtaining the acknowledgment
- ☐ An emergency situation prevented us from obtaining acknowledgement at time of service
- ☐ Other (Please specify) _____

Our Financial Philosophy

It is important to us that the quality of our business services matches the quality of our dental care. We want the handling of your account, from the start to be perceived as an extension of the dental care we provide you and your family.

Patient's Role

As with any partnership, both parties have a role to play. Our role is to provide you with quality service. In turn, your role is to pay for your treatment at time of services. Our team will work with you to determine financial arrangements that make sense for both of us. With an agreement made, our joint follow-through will result in a win for everyone. So that we may file your insurance claim(s) correctly, we ask all patients to complete our Information and Insurance Form before seeing the doctor as that insures our office of obtaining the correct information to better serve you in regards to your benefits.

Regarding Insurance:
We file insurance claims for all patients with insurance benefits. We accept assignment of insurance benefits, however the balance is your responsibility whether your insurance company pays or not. We cannot bill your insurance company unless you give us your complete insurance information. Your insurance policy is a contract between you and your insurance company. We are not a party to that contract. If your insurance company has not paid on your claim within 45 days, the full balance will automatically be transferred to you. That balance will be due upon billing.

We very much appreciate your payment upon receipt of services. In the event that your insurance company denies payment of a service, you are responsible for that fee. Any unpaid balance after insurance pays is due within 45 **days.**

WE ACCEPT CASH, CHECKS OR DISCOVER, MASTERCARD, VISA, AMERICAN EXPRESS WE OFFER ACCESS TO EXTENDED PAYMENT PLANS WITH CREDIT APPROVAL which I give my consent for a credit check.

We expect insurance payment within 45 days from the date of service. If your insurance has not paid and the account becomes 60 days delinquent, the account will become a cash account balance will be due at this time. After 90 days of non-payment we will send your account to collections, unless payment arrangement is made.

Cancellation Fee:

Columbia Dental has a 24 hour cancellation policy. Any no show appointments or appointments cancelled less than 24 hours are subject to $50/per hour cancellation fee of the appointment time scheduled.

I have read the Financial Philosophy. I understand, accept, and agree to this Financial Philosophy.

Signature of Patient or Responsible Party Date Witness of Columbia Dental Date

MEDICAL HEALTH HISTORY **PATIENT NAME: _____ Date: _____**

A. CIRCLE YOUR ANSWERS (leave BLANK if you do not understand the question):

1. Yes No Are you in good health?
2. Yes No Has there been a change in your health within the last year? Explain: _____
3. Yes No Have you been hospitalized or had a serious illness in the last 5 years? Explain: _____

---

4. Yes No Are you being treated by a physician now? For what? _____

Name of your physician: _____ Date of last Medical Exam: _____

B. HAVE YOU EVER EXPERIENCED?

5. Yes No Chest Pains
6. Yes No Swollen Ankles
7. Yes No Shortness of breath
8. Yes No Recent weight loss, fever, night sweats
9. Yes No Persistent cough, coughing up blood
10. Yes No Bleeding problems, bruising easily
11. Yes No Sinus Problems
12. Yes No Difficulty swallowing
13. Yes No Joint pain, stiffness
14. Yes No Jaundice
15. Yes No Dizziness
16. Yes No Ringing in ears
17. Yes No Frequent Headaches
18. Yes No Fainting spells
19. Yes No Blurred Vision
20. Yes No Seizures
21. Yes No Excessive thirst
22. Yes No Frequent urination
23. Yes No Dry Mouth
24. Yes No Sleep apnea or chronic snoring

C. DO YOU HAVE OR HAVE YOU HAD:

25. Yes No Heart disease/ Heart murmur
26. Yes No Heart attack, heart defects,
27. Yes No Asthma
28. Yes No Rheumatic fever
29. Yes No Stroke, hardening of arteries
30. Yes No High Blood Pressure
31. Yes No TB, emphysema or other lung diseases
32. Yes No Hepatitis, A B C
33. Yes No Stomach problems, ulcers
34. Yes No Diabetes
35. Yes No Mitral Valve Prolapse
36. Yes No HIV positive or AIDS-ARC
37. Yes No Tumors, Cancer
38. Yes No Arthritis, rheumatism
39. Yes No Eye disease
40. Yes No Skin disease
41. Yes No Anemia
42. Yes No VD (syphilis or gonorrhea)
43. Yes No Herpes
44. Yes No Kidney, bladder diseases
45. Yes No Thyroid, adrenal diseases
46. Yes No History of diabetes, heart problems, cancer

D. DO YOU HAVE OR HAVE YOU HAD:

47. Yes No Surgeries _____
48. Yes No Blood Transfusions _____
49. Yes No Artificial Joint _____
50. Yes No Contact Lenses _____
51. Yes No Psychiatric Care _____
52. Yes No Radiation Treatments
53. Yes No Chemotherapy
54. Yes No Prosthetic heart valve
55. Yes No Pacemaker
56. Yes No Currently taking Birth Control Pills
57. Yes No Currently Pregnant or nursing

E. DO YOU TAKE OR HAVE TAKEN:

58. Yes No Recreational drugs
59. Yes No Alcohol
60. Yes No Tobacco in any forms
61. Yes No Phen Phen diet Pills or any other diet pills
62. Yes No Fosamax/Boniva or other Bisphosphonate drugs
63. Yes No Blood Thinners or Aspirin

F. VITAMINS & MEDICATIONS: _____

_____

_____

ALLERGIES: **LATEX, ANY DRUGS, FOODS, MEDICATIONS, METALS, JEWELRY, ACRYLICS, ETC, please list allergies:**

_____

G. ALL PATIENTS:

63. Yes No Do you have or have you had any other diseases or medical problems NOT listed on this form? If so, please explain:

_____

64. Yes No Have you ever been told by a physician or dentist that you need to be pre-medicated with antibiotics prior to any dental treatment for artificial joints or heart conditions?

DENTAL HEALTH HISTORY PATIENT NAME: _____ Date: _____

H. Name of your former Dentist: _____ How long since you were last seen? _____

65. Is keeping your teeth important to you? [Y] [N] If yes, why? _____
66. On a scale of 1-10, 10 being the best, where would you rate your smile?
67. On a scale of 1-10, 10 being the best, where you rate your oral health?
68. Have you experienced any of the following problems:

Bleeding gums [Y] [N],	Sensitivity to Hot & Cold [Y] [N]
Bad Breath or sour taste in mouth [Y] [N]	Snoring [Y] [N]
Burning sensations in mouth [Y] [N]	Food catching between teeth [Y] [N]
Soreness in jaw [Y] [N],	Clenching or Grinding of Teeth [Y] [N]
Is it hard for you to open wide? [Y] [N]	Pain/soreness around ears, eyes, face [Y] [N]
Clicking or popping in jaw [Y] [N]	Stiff neck muscles [Y] [N]
Do you or your parents wear dentures/partials? [Y] [N]	Do you smoke or chew tobacco? [Y] [N]

70. Does having dental treatment make you afraid or nervous? [Y] [N] If yes, what specific things bother you? _____

_____

71. Is the brightness of your teeth important to you? [Y] [N]

72. If you could change anything about your smile which of the following would you want?

Whiter [Y] [N]	Close space or spaces [Y] [N]	Replace chipped teeth [Y] [N]
Replace missing teeth [Y] [N]	Replace old crowns [Y] [N]	Remove silver fillings [Y] [N]
Remove Stains/Spots on teeth [Y] [N]	Excess showing of Teeth [Y] [N]	Replace old plastic filling(s) [Y] [N]
Straighter [Y] [N]	Less Gum showing [Y] [N]	Reshape/resize my teeth [Y [N]

73. Fill in this question for us please: Together, what goals would you like for your oral health lifetime care ?

74. In presenting your treatment plan and talking to the doctor please let us know which is best for you?:
_____ I like lots of information and details _____ I like just the basics and facts

75. **Please let us know which is most important to you when making your dental health decision. Number from 1 to 5 in order of importance.** *******1 being most important and 5 being least important *******

_____ Quality of Care
_____ Comfort of Care
_____ Finances and budget
_____ Time
_____ Relationship with Doctor and Staff

Patient Signature: _____ Date: _____